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*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief, Industrial Division

DATE: 2 January 1958

FROM : Chief, Consumer Industries Branch

SUBJECT: Monthly Report for December 1957

1. Accomplishmentsa. Projects Completed

- (1) "Synthetic Fibers and Fabrics in the USSR" (30.1911) was 25X1A9a completed by [REDACTED]. She has been conducting further research on this project in order to make changes suggested by Division review and changes suggested during coordination talks with [REDACTED] of OSI. 25X1A9a
- (2) I/CI's contribution to "Regional Civil Consumption of Petroleum in the USSR" (20.1768) was completed by 25X1A9a [REDACTED]
- (3) I/CI's contribution to "Stability of the European Satellite Structure" (10.1802) was completed by [REDACTED] and, for 25X1A9a housing, [REDACTED]
- (4) I/CI's contribution to NIS 20, Albania, Section 64, 25X1A9a "Manufacturing and Construction" (30.1823) was completed by [REDACTED]

b. Status of Other Projects

- (1) 25X1A9a [REDACTED] continued work on "Price Trends in Consumer Expenditure in the USSR" (30.1534). A rough draft should be completed this month. X
- (2) 25X1A9a [REDACTED] continued work on "Expenditure on Consumer Services in the USSR" (30.1771). X
- (3) 25X1A9a [REDACTED] work on his formidable project "The Housing Problem in the European Satellites" (38.1741) is drawing to a close and will be completed this month. X
- (4) 25X1A9a [REDACTED] has completed a rough draft of "Industrial Capital Investment in Communist China" (30.1535), but he will be unable to work further on this project until his X

25X1A9a coordination duties on Section 64 of NIS 20, Albania (30.1823) are ended. [REDACTED] is aiding him on substantive problems on Albania.

25X1A9a (5) [REDACTED] spent several hours on I/CI's informal contribution to "Revision of OCI Handbook, North Korea" (10.2042). He also brought I/CI's estimate cards on Communist China up to date.

2. Training

25X1A9a a. [REDACTED] completed teaching his second class in the ORR course "Economic Statistics (Introduction)". A memorandum reviewing this second session and making recommendations for further classes was prepared for [REDACTED], the ORR Training Officer.

25X1A9a b. [REDACTED] completed the OTR course "Basic Country Survey: China No. 2".

3. Trips and Speeches

25X1A9a a. [REDACTED], 28 to 30 December, attended the meetings of the American Economic Association at Philadelphia.

25X1A9a b. [REDACTED] 29 December, attended the meetings of the American Historical Society in New York.

4. Administration

25X1A9a a. [REDACTED], Branch Secretary, was married 22 December. Her married name is [REDACTED]

25X1A9a b. [REDACTED], GS-3, Clerk-Typist, entered the branch 9 December. [REDACTED] GS-3, Clerk-Typist, who is on the division but not the branch T/O, entered the branch 20 December. The branch, therefore, temporarily has three clerical persons on board. Forthcoming assignments of clerical personnel must take into consideration [REDACTED] intention to resign at the end of May.

25X1A9a c. [REDACTED], former Branch Secretary, whose last day of work was 21 June 1957 and who has been on LWOP for six months, resigned from the Agency, effective 3 December.

25X1A9a d. A rearrangement of the branch's administrative files to conform with the standard Agency system was carried out during the month with the aid of [REDACTED] of the Records Management Staff.

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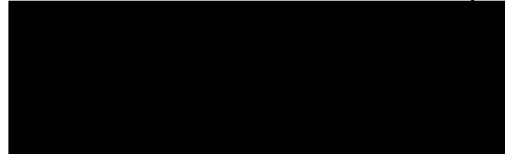
5. Plans

- 25X1A9a a. At the mid-year program meeting with [REDACTED], Deputy Chief, ERA, the status of overdue projects was reviewed. There has been a bunching of projects in the first half of the fiscal year, mainly ascribable to the transfer of the Project 10.1802 ("Stability of the European Satellite Structure") from the second to the first half. There probably will be room in the second half for the initiation of an additional project on the European Satellites.
- 25X1A9a b. In view of the possibility that Indonesia might go Communist in whole or in part, [REDACTED] analysts assigned to the Far East, have been instructed to collect and file material on Indonesia.

6. Problems

Nothing to report.

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